

## PERSONAL INFORMATION

## Aurora Giannini



📍 Via Armando Diaz 372 , Ponte a Egola (PI) Italy

☎️ +39 3284444487

✉️ Auroragiannini98@hotmail.com

💬 WhatsApp +39 3284444487

Sex F | Date of birth 17 May 1998 | Nationality Italian

## JOB APPLIED FOR

Marketing Manager

## WORK EXPERIENCE

9-14 February 2016

### Secretary

“Conceria Polaris & Co.”

via XXV Luglio, 31 56029 Santa Croce sull' Arno (PI)

Responsible for the import – export department.

## EDUCATION AND TRAINING

2008-2011

### Junior High School Diploma

Istituto Comprensivo “Michelangelo Buonarroti”, P.zza Spalletti Stellato, 56024, Ponte a Egola (PI)

2011-2016

### High School Diploma

I.T. “CATTANEO”, via Catena, 3 56028 San Miniato (PI)

- I attend the fifth and final year of I.T. “Cattaneo”. I attend the Administration, Finance and Marketing course.
- I study the following subjects:
  - Economics
  - Law
  - English
  - German
  - Italian
  - History
  - Political Economics
  - Maths
  - P.E.

## PERSONAL SKILLS

---

Mother tongue Italian

Other languages	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B1	B1	B1	B1
German	B1	B1	B1	B1	B1

**Communication skills** I have excellent communication skills thanks to the school projects I participated in, my work experience and my personality.

**Organisational / managerial skills** I have an excellent level of organisational skills thanks to the period of training I had..

**Computer skills** Excellent knowledge of Microsoft Office Applications (Power Point, Word, Excel and Publisher).

**Other skills** I am good at dealing with people and customers, making decisions and working as a part of a team.  
B

**Driving Licence**

**Publications**      ▲ “Mondovagando “(2016)

**Presentations**      ▲ “Expo 2015” (2015)  
▲ “Mondovagando “(2016)

**Projects**            ▲ “Happy Days”, Erasmus Theatre, Florence (2015)  
▲ “Expo 2015”, Milan (2015)  
▲ “Mondovagando” (2016)  
▲ “Hard Rock Cafe” – Marketing, Florence (2016)“  
▲ “Pride and Prejudice”, Palketto Stage, Viareggio (2016)

**Conferences**      Conference – Fondazione Cassa di Risparmio di San Miniato (2015)  
Conference-CARISMI-Cassa di Risparmio di San Miniato (2016)

**References**      Mr Alessandro Frosini  
Principal  
I.T. “Cattaneo”  
via Catena, 3 56028  
San Miniato (PI)

Mrs Maria Beatrice Bianucci  
English Teacher  
I.T. “Cattaneo”  
via Catena, 3 56028  
San Miniato (PI)

**Annexes**            Copies of my diplomas