

## PERSONAL INFORMATION

### Margherita Cioni



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- 📘 Facebook Margherita cIOni

Sex F | Date of birth 10 May 1998 | Nationality Italian

JOB APPLIED FOR Marketing Manager

## WORK EXPERIENCE

9-14 February 2015 **Secretary**  
"Sinergia Sas"  
Via P. Nenni, 11, Montaione (FI)

## EDUCATION AND TRAINING

2009-2012 **Junior High School Diploma**  
Istituto Comprensivo Statale "G. Gonnelli", via G. Pascoli, 2 20050 Montaione (FI)

2012-2017 **High School Diploma**  
I.T. "CATTANEO", via Catena, 3 56028 San Miniato (PI)

- I attend the fifth and final year of I.T. "Cattaneo" and I attend the Administration, Finance and Marketing course.
- I study the following subjects:
  - Economics
  - Political Economics
  - Law
  - English
  - German
  - Italian
  - History
  - Maths.

## PERSONAL SKILLS

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**Mother tongue** Italian

**Other languages**

|         | UNDERSTANDING |         | SPEAKING           |                   | WRITING |
|---------|---------------|---------|--------------------|-------------------|---------|
|         | Listening     | Reading | Spoken interaction | Spoken production |         |
| English | B1            | B1      | B1                 | B1                | B1      |
|         | Ket - Trinity |         |                    |                   |         |
| German  | A1            | A1      | A1                 | A1                | A1      |

**Communication skills** I have excellent communication skills thanks to the school projects I participated in, my work experience and my personality. I have good telephone manners.

**Organisational / managerial skills** I have excellent organisational skills, which I acquired thanks to the school projects I participated in. I organized the cultural Exchange with The Netherlands in 2015.

**Computer skills** Excellent command of Microsoft Office Applications (Power Point, Word and Excel) .

**Other skills** I am good at dealing with people and customers, making decisions, working as a part of a team and sorting out problems. I have a deep understanding of economics and financial markets.

Publications

Brochures:

- "Take me Anywhere: Beyond European Borders" (2015)
- "Mondovagando" (2016)

Power Point Presentations and Videos:

- "Take me Anywhere: Beyond European Borders" (2015)
- "Mondovagando" - "Impresa in Azione" (2016)

Documents

- "Mondovagando" Business Plan - "Impresa in Azione" (2016)

Presentations

- "Mondovagando"- "Impresa in Azione" (2016)

Projects

- "Expo Milano 2015" (2015)
- "Take me Anywhere: Beyond European Borders" (2015)
- "Impresa in Azione" (2016)
- "Pride and Prejudice", Jane Austen, Palketto Stage, Viareggio (Lucca) (2016)
- "Hard Rock Cafe" -Marketing, Florence (2016)

Conferences

- Conference- CARISMI -Cassa di Risparmio di San Miniato (2016)

References

Mr Alessandro Frosini  
Principal  
I.T. "Cattaneo"  
via Catena, 3 56028  
San Miniato (PI)

Mrs Maria Beatrice Bianucci  
English Teacher  
I.T. "Cattaneo"  
via Catena, 3 56028  
San Miniato (PI)

Annexes

Copies of my diplomas