

PERSONAL INFORMATION

Sabrina Maioli



- 📍 Via Salvadori 39 Montaione (FI), Italy
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Sex F | Date of birth 10 April 1998 | Nationality Italian

JOB APPLIED FOR

Sales Promotion Manager

WORK EXPERIENCE

February 2016

Secretary

“Studio Commerciale Montagnani” ,Via Franciosini, 1, 50051 Castelfiorentino (Italy)

EDUCATION AND TRAINING

2009-2012

Junior High School Diploma

Istituto Comprensivo Statale “G.GONNELLI”, via G. Pascoli, 2 50050 Montaione (FI)

2012-2017

High School Diploma

I.T. “CATTANEO”, via Catena, 3 56028 San Miniato (PI)

- I attend the fifth and final year of I.T. “Cattaneo” and I attend the Administration, Finance and Marketing course.
- I study the following subjects:
 - Economics
 - Law
 - English
 - German
 - Italian
 - History
 - Maths
 - Political Economics
 - P.E.

PERSONAL SKILLS

Mother tongue Italian

Other languages

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	B1	B1	B1	B1	B1
German	B1	B1	B1	B1	B1
Spanish	A1	A1	A1	A1	A1

Communication skills I have excellent communication skills thanks to the school projects I participated in and my personality.

Organisational / managerial skills I have excellent organisation skills, which I acquired thanks to the school projects I participated in. I organized the Cultural Exchange with the Netherlands in 2015.

Computer skills Excellent knowledge of Microsoft Office Applications (Power Point, Word, Excel and Publisher). I got ECDL in 2016.

Other skills I am good at dealing with people and customers, working as a team member as well as independently.

Driving Licence B

Publications

Brochures:

- ⤴ "Take me Anywhere: Beyond European Borders" (2015)
- ⤴ "Impresa in Azione" (2016)

Presentations

Power Point Presentations and Videos:

- ⤴ "Take me Anywhere: Beyond European Borders" (2015)
- ⤴ "EXPO 2015" (2015)
- ⤴ "Impresa in Azione" (2016)

Projects

- ⤴ English Course, Ipswich (UK) (2015)
- ⤴ "Expo 2015", Milan (2015)
- ⤴ "Cultural Exchange with The Netherlands "(2014-2015)
- ⤴ "Pride and Prejudice", Jane Austen, Palketto Stage, Viareggio (Lucca) (2016)
- ⤴ "Impresa in Azione", Florence (2015-2016)
- ⤴ Hard Rock Cafe- Marketing (2016)
- ⤴ "Happy Days", ErasmusTheatre, Florence (2016)

Conferences

- ⤴ Conference- Fondazione Cassa di Risparmio di San Miniato (2015)
- ⤴ Conference- CARISMI -Cassa di Risparmio di San Miniato (2016)

References

Mr Alessandro Frosini
Principal
I.T. "Cattaneo"
via Catena, 3 56028
San Miniato (PI)

Mrs Maria Beatrice Bianucci
English Teacher
I.T. "Cattaneo"
via Catena, 3 56028
San Miniato (PI)

Annexes

Copies of my diplomas